

**PARK COMMITTEE MEETING AND
SPECIAL BOARD OF DIRECTORS MEETING
OF PADRE DAM MUNICIPAL WATER DISTRICT**

Date: Wednesday, July 26, 2017 **Time:** 1:30 PM

Location: Park Clubhouse
9310 Fanita Parkway
Santee, CA

Committee Members: Director Scalzitti, Chair
Director Pommering

Staff Members: Allen Carlisle, CEO/General Manager
Laura Koval, Director of Park & Recreation
Bryan Hague, Park Operations Manager
Nina Tarantino, Park Recreation Manager

Committee Purpose: To advise, inform and offer recommendations to the Board, for the Board's consideration at a future board meeting, concerning the operations and development of the Santee Lakes Recreation Preserve.

Committees of the Board:

Committees of less than a quorum of the Board may be created to study and advise the full Board regarding certain areas of concern. The President shall appoint two members, with consent of the Board, and appropriate staff will be assigned by the General Manager to serve each committee. Committees shall meet as determined by their members or as requested by staff.

Directors that are not members of a standing committee may attend only as observers unless the agenda of the committee meeting indicates that a special meeting of the Board has also been noticed as required by law, at which the Board will discuss items on the agenda but not take any action. Whenever a standing committee meeting is also noticed as a special Board meeting, it shall be conducted as a committee meeting and Directors that are not members of the committee may participate in discussions upon recognition by the committee chair, but only members of the committee are entitled to make, second or vote on any motion or other action of the committee. Any actions taken by the committee pursuant to the posted agenda shall be deemed recommendations of the committee for the full Board to consider at a future Board meeting.

The Board retains all powers, privileges and duties to exercise and perform the business of the District, and committees of the Board are not empowered to act for the Board. Meetings of Board committees are subject to the Ralph M. Brown Act. Full Board discussion and public comment on committee recommendations shall be encouraged prior to Board action.

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OF PADRE DAM MUNICIPAL WATER DISTRICT**

A G E N D A

**Wednesday, July 26, 2017 - 1:30 PM
Park Clubhouse
9310 Fanita Parkway, Santee, CA**

This committee meeting is noticed as a joint meeting with the Board of Directors for the purpose of compliance with the Brown Act. In order to preserve the function of the committee as advisory to the Board, members of the Board who are not assigned to the committee may attend and participate in discussions but will not participate in any votes taken at this meeting.

- **CALL TO ORDER**

- **PLEDGE OF ALLEGIANCE**

- **OPPORTUNITY FOR PUBLIC COMMENT**

Opportunity for members of the public to address the Board (Gov. Code 54954.3)

- **ITEMS TO BE ADDED, WITHDRAWN OR REORDERED ON THE AGENDA**

- **ACTION AGENDA**

Items on the Action Agenda call for discussion and action by the Board Committee. All items are placed on the Agenda so that the Board Committee may discuss and take action to refer to the full Board for consideration at a future Board Meeting if the Board Committee is so inclined.

1. **SANTEE LAKES CABIN GENERATOR PURCHASE UPDATE**

- **REPORTS**

The following items are reports and are placed on the Agenda to provide information to the Board Committee and the public. There is no action called for on these items. The Board Committee may engage in discussion upon which a specific subject matter is identified but may not take any action other than to place the matter on a future agenda.

2. **SANTEE LAKES BUDGET & PERFORMANCE UPDATE**

3. **WALKING TOUR OF SANTEE LAKES WEST SIDE PARKING PROJECT**

- **DIRECTORS COMMENTS**

Directors' comments are to be related to District business which may be of interest to the Board. They are placed on the agenda to enable individual Board Members to convey information to the Board and the Public. There is to be no discussion or action taken on comments made by Board Members.

- FUTURE AGENDA ITEMS
- ADJOURNMENT

NOTICE TO THE PUBLIC

This agenda was posted at least 72 hours before the meeting in a location freely accessible to the public. No action may be taken on any item not appearing on the posted agenda, except as provided by Gov. Code Section 54954.2. The complete agenda package is available for public review on the District's website, www.PadreDam.org. Any written materials provided to a majority of the Board of Directors within 72 hours prior to the meeting regarding any item on this agenda will be made available for public inspection at the District's Customer Service Center located at 9300 Fanita Parkway. For questions or request for information related to this agenda contact Amy Pederson, Board Secretary, at 619.258.4614 or apederson@padre.org.

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the American with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact our ADA Coordinator: Larry Costello at 619.258.4678 or lcostello@padre.org

PUBLIC COMMENT PROCEDURES

Members of the public may address the Board Committee regarding items not appearing on the posted agenda, which are within the subject matter jurisdiction of the Board. Speakers are requested to state name, address and topic, and observe a time limit of 3 minutes each. Public comment on a single topic is limited to a total of 15 minutes. Anyone desiring to address the Board regarding an item listed on the agenda should fill out a "request to speak" form and provide it to the Board Secretary. These forms are available in the Board Room on the counter near the entrance doors.

CERTIFICATION OF POSTING

I certify that on July 21, 2017, I posted a copy of the foregoing agenda at least 72 hours prior to the meeting, in accordance with Government Code Section 54954.2(a).

Amy Pederson, Board Secretary



COMMITTEE AGENDA REPORT

Meeting Date: 07/26/17
Dept. Head: Laura Evans
Submitted by: Bryan Hague
Department: Park
Approved by: Allen Carlisle, CEO/GM

SUBJECT: AWARD OF CONSTRUCTION AND CONSTRUCTION SUPPORT SERVICES CONTRACTS FOR SANTEE LAKES GENERATOR PROJECT (JN 216003)

RECOMMENDATION(S):

1. Recommend the full Board award the construction contract for the Santee Lakes Generator Project (JN 216003) to the lowest responsive bidder, Wright Construction Engineering, Corp., in the amount of \$197,000 and authorize the Director of Park and Recreation to modify the contract amount up to 15% (\$29,550) for unforeseen construction changes; and
2. Delegate the authority to the Director of Park and Recreation to award and administer construction support service contracts required for the successful completion of the Project for an amount of \$15,405 plus 10% contingency of \$1,541.

ALTERNATIVE(S):

1. Reject all bids and do not award the construction contract at this time.

ATTACHMENT(S):

None

FUNDING:

Requested amount: *\$243,496
Budgeted amount: \$75,000
Are funds available? Yes No
Project cost to date:

*Note that the requested amount includes \$90,000 from the District’s Energy Settlement Fund. The \$90,000 will pay for the generator and the remaining balance for this project will be paid out of the Park’s CIP budget.

PRIOR BOARD/COMMITTEE CONSIDERATION: The Board previously approved staff to utilize energy funds to pursue the purchase of standby generators for key District facilities, including Santee Lakes, at its regularly scheduled Board Meeting on October 11, 2011.

STRATEGIC PLAN IMPLEMENTATION:

This agenda item is consistent with the District’s Strategic Plan & meets one or more of the following Strategic Goals: Provide safe, reliable water, recycled water and sewer services; Ensure fiscal health and competitively sustainable rates; Enhance customer communications and education; Increase water, wastewater and energy independence; Maintain workforce excellence; Expand park and recreation opportunities.

Reviewed by:	Action Required:	Policy Updates:	Action Taken:
Dept Head <input checked="" type="checkbox"/>	Motion <input checked="" type="checkbox"/>	Rules & Regulations <input type="checkbox"/>	As Recommended _____
Finance <input type="checkbox"/>	Resolution <input type="checkbox"/>	Standard Practices <input type="checkbox"/>	Reso/Ord. No. _____
Legal Counsel <input type="checkbox"/>	Ordinance <input type="checkbox"/>	& Policies	Other _____
Standard Form <input type="checkbox"/>	None <input type="checkbox"/>		

EXECUTIVE SUMMARY:

The purpose of the Santee Lakes Generator Project is to install a permanent diesel powered standby generator for the 10 Cabins at Santee Lakes. This critical project will ensure reliable power to the 10 cabins, including 5 sewer lift stations, when interruptions to the electrical service provided by SDG&E happen like the highly publicized regional power failure that occurred in September 2011. As a result of the regional power failure in September 2011, Santee Lakes staff realized that a standby generator for the 10 cabins would be critical if such an interruption took place again, not only for the health/safety reasons for staff and guests due to the sewer lift stations failing, but Cabins guests would have the ability to continue enjoying their experience as if nothing happened.

DESCRIPTION:

On June 16, 2016, the Padre Dam Board of Directors approved in concept the Santee Lakes Dynamic Vision Plan (DVP). The DVP is a 20-year plan designed to ensure Santee Lakes remains a self-sustainable and a premier destination. The plan included redesign sections of the park for added amenities, improved site vehicular and pedestrian circulation, increased site functionality and additional parking. Guests rent the Santee Lakes Cabins so that they can experience Camping with modern amenities like air conditioning, heating, WiFi, electricity, and TV to name a few of the many amenities that the Cabins offer. The guest experience would not be interrupted due to a power failure with the installation of a standby generator.

The project consists of installing a permanent diesel powered standby generator at Santee Lakes. Below is a description of the items included in the contract:

- Purchase of generator and equipment;
- Installation of generator and equipment;
- Permitting for the generator;
- Concrete pad for generator;
- Electrical improvements;
- Fencing;
- Minor grading;
- A/C paving;
- Demolition;
- Clearing and grubbing;
- Restoration of all impacted areas to original condition.

BID RESULTS:

The Project was publicly advertised for bid on June 12, 2017 and bid packages were received and opened at Padre Dam’s Customer Service Center on July 11, 2017 with the following results:

Company Name	Bid Amount
Wright Construction Engineering Corp.	\$197,000
California Building Evaluation & Construction, Inc.	\$203,500
A.B. Hashmi, Inc.	\$219,995
Global Power Group, Inc.	\$242,311
Cora Constructors, Inc.	\$248,000
Southern Construction Company	\$283,000

The Engineer’s Construction Cost Estimate was \$170,000.

Staff reviewed the apparent low bid proposal submitted by Wright Construction Engineering, Corp. to ensure it was in compliance with contract requirements. Additionally, Staff checked references for Wright Construction Engineering, Corp. and received favorable feedback.

CONSTRUCTION SUPPORT SERVICES:

The table below summarizes the construction support services required to execute the work. Staff requests that the Board delegate the authority to the Director of Park and Recreation to award and administer the construction support service contracts required for the successful completion of the Project. All of the construction support services contracts are on a time and material not to exceed basis.

No.	Item	Estimated Amount
1	Civil, electrical, and structural engineering construction support services	\$9,800
2	Geotechnical testing, materials testing / inspection	\$5,605
Total Amount for Construction Support Services		\$15,405

The required staff costs for construction management and inspection are anticipated not to exceed \$10,000.

RECOMMENDATION(S):

1. Recommend the full Board award the construction contract for the Santee Lakes Generator Project (JN 216003) to the lowest responsive bidder, Wright Construction Engineering, Corp., in the amount of \$197,000 and authorize the Director of Park and Recreation to modify the contract amount up to 15% (\$29,550) for unforeseen construction changes; and
2. Delegate the authority to the Director of Park and Recreation to award and administer construction support service contracts required for the successful completion of the Project for an amount of \$15,405 plus 10% contingency of \$1,541.

ENERGY SETTLEMENT SUMMARY
THROUGH 9/28/11

	<u>Water</u>	<u>Sewer</u>	<u>Park</u>	<u>Total</u>
<u>Current Balance</u>				
Retail/Wholesale	\$ 277,282.25			\$ 277,282.25
Recycled	63,591.40			63,591.40
Sewer		167,204.26		167,204.26
Park			107,408.51	107,408.51
	\$ 340,873.65	\$ 167,204.26	\$ 107,408.51	\$ 615,486.42
<u>Anticipated Expenditures</u>				
Flinn Springs PS	\$ (200,000.00)			\$ (200,000.00)
Rios Canyon PS	(100,000.00)			(100,000.00)
CSC – Admin Bldg	(75,400.00)	(24,600.00)	-	(100,000.00)
Park – Gen Store			(50,000.00)	(50,000.00)
Sewer Lift Stations		(150,000.00)		(150,000.00)
	(375,400.00)	(174,600.00)	(50,000.00)	(600,000.00)
<u>Net</u>	\$ (34,526.35)	\$ (7,395.74)	\$ 57,408.51	\$ 15,486.42

<u>CSE P2 Spilt per CIP Summary</u>	
Water	72%
Water Rec	4%
Sewer	25%
	100%